

Minutes of the Parent Forum held at Water Meadows School on Thursday December 12/12/19 at 9:30am

Item No.	Item	Minutes	Action Points	Action by Who
	Meeting opened at 9.30am - Present:	Mr Ben Martin (Headteacher), Sam Webb (PSA) Sonya Marshall, Miss Burton, Miss Fifield		
1.	Welcome	Introductions by Mr Martin		
2.	Apologies for absence	Mr Buckland		
3.	Minutes of Meeting held on 12/12/2019	Minutes from last meeting read and approved.		
4.	Community	Get the school involved in community events. Get a stall at events, contact Amy Creed to establish working with her. Look at arranging for Easter and Summer	Look into the possibility	Mr Martin
5.	Pre Loved Uniform	Have a coffee afternoon to engage parents and look for volunteers to help run a pre-loved uniform swap shop one day during the last week of every term. Coffee afternoon set for Friday 07/02/20 at 2:15pm to discuss and recruit volunteers.	Weduc message to be sent	Mrs Webb
6.	AOB	None – look at providing each child with a colour sash for sports day rather than ask parents to purchase a specific colour t-shirt	look at cost	Mrs Webb
9.	Date of Next Meeting	March 13th 2020 at 2:30pm		

Minutes of Meeting of Parent Forums of The Stour Academy Trust